District Capacity Assessment (DCA): Usage & Access

DCA Administrator Pre-Requisites

To assist local education agencies (LEAs) in improving their capacity to implement evidence based practices (EBPs) and/or evidence informed innovations (EIIs), administrators are required to successfully complete the District Capacity Assessment DCA Administration online short course.

Enrollment instructions:
http://implementation.fpg.unc.edu/resources/district-capacity-assessment-dca

Access to SISEP.org

SISEP.org is a web-based application that allows state or district leadership teams to work with their coach, facilitator or specialist to complete a survey of state capacity elements (State Capacity Assessment: SCA) or district capacity elements (District Capacity Assessment: DCA). Team scores are entered electronically, and reports are generated to view (a) Total Scores, (b) Sub-scale Scores, and (c) Individual Item Scores. These data are used to assess current level, monitor progress across time, and plan actions that will improve capacity to implement evidence-based practices.

To access SISEP.org, state and/or district leaders and administrators are provided with a user id, role, and permissions to either *all* LEAs within a State (State level) or to *one or more* identified LEAs (LEA level). A user's role and level of permission are determined and set by either the National SISEP center or State Education Agency (SEA) SISEP.org coordinator. Note that once assess is granted to an LEA, the user has access to view all of the LEA's survey administrations and results. The roles that can be assigned to a user are listed below in the table.

Role	Description
Coordinator	A coordinator can add surveys to an organization, add users to an organization, take surveys, and view reports.
Team member	A team member may only view reports.

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